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NIDDK Central Repository

Certificate of Destruction/Disposition

Contact: NIDDK-CRsupport@niddk.nih.gov

NIDDK Central Repository requires that Data or Resources provided as part of an approved Research Project be destroyed when these are no longer needed, or when the project is closed-out or terminated. Requestor and Requesting Institution must certify that all received Data or Resources and copies made in the conduct of said Research Project are destroyed and permanently deleted from any storage, any virtual or physical machines, databases, and random-access archives.

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- Data, including Data in portable discs or printed hard copies, are destroyed in compliance with the <u>minimum acceptable standards</u> and in accordance with <u>NIH/NIDDK Data Security Best</u> Practices.
- 2. Data in portable hard drives have been destroyed using <u>minimum acceptable standards</u> or returned to the Repository if requested.

For Research Projects granted access to specimens:

1. Specimens have been destroyed or disposed of as instructed by the Repository and in compliance with proper handling of specimens as specified in the DUA Article 2(h)-(i).

Certificate of Destruction/Disposition

The Requesting Institution hereby certifies that all Data or Resources received for the Research Project listed below, provided by NIDDK Central Repository to [Requestor/Requesting Institution] on [Date data were provided] were destroyed and permanently deleted in accordance with minimum acceptable standards and NIH/NIDDK Data Security Best Practices as delineated above.

were provided were destroyed and permanently deleted in accordance with minimum acceptable
standards and NIH/NIDDK Data Security Best Practices as delineated above.
Research Project title:

Request Number:

Study(ies) Data packages received:

1.

2.

3.

Date of destruction:

By signing below, I certify that all Data or Resources listed above received from the NIDDK Central Repository and, as applicable, any copies including physical or electronic, subsets, manipulated files, backups, temporary files, made as part of the above-listed Research Project held by all individuals who had access, to and from computers (or storage devices) where the Data or Resources were processed or stored have been properly destroyed in accordance with the signed use agreement. [Likewise, I certify that all specimens, including intermediate or final products/analytes, have been disposed of as instructed by the Repository.] I understand and acknowledge that in accordance with the signed use agreement, submitting any false or misleading statements made, presented, or submitted to the Government, including any relevant omissions, are subject to all applicable civil and criminal statutes, including Federal statutes 31 U.S.C. §§ 3801-3812 (civil liability) (US Code Civil Liability) and 18 U.S.C. § 1001 (criminal liability including fine(s) and/or imprisonment) (US Code Criminal Liability).

AUTHORIZED SIGNATURE for REQUESTING INSTITUTION

Name of Requesting Institution:

Authorized Signature for Requesting Institution and Date

Name of Authorized Signatory:

Title of Authorized Signatory:

